

**BURTON-CUM-WALDEN PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
TUESDAY, 4 APRIL 2023**

A Parish Council meeting was held in the Village Hall, West Burton on Tuesday, 4 April 2023

Present: Miss Jane Ritchie, Mr David Dent, Mr Andrew Landau, Mrs Sally Sahin, and Mrs Victoria Whitehead, Councillors, and Mrs Susan Ryding, Clerk

Also present: County Councillor Yvonne Peacock

**1. Apologies**

There were no apologies, all the members being present.

**2. Declarations of interest**

There were no declarations of interest

**3. Minutes**

The minutes of the Parish Council meeting held on 7 March 2023, having been circulated to all Members, were confirmed as a true copy, and duly signed by the Chairman

**4. Clerk's Report**

The Clerk reported on the following matters:

- Internal auditor
- Path across the Village Green
- Parish Charter
- Registration of land owned by the Council
- Welcome packs
- Council finances

**5. Emergency generator and Emergency Plan**

Councillor Sally Sahin reported that the new generator had been installed in the Village Hall. She had been instructed in how to start it, and it had been tested. She also reported that the change-over switch was nearly completed, so a full scale test would be possible soon. The Clerk reported that she had submitted the claim form for the grant of £1,000 to Richmondshire District Council, but that it had not yet been received.

**RESOLVED:** That arrangements should be made with the members of the Emergency Group to test the generator as soon as possible

**6. Council finances**

The Council considered the end of year accounts summary and the bank reconciliation which had been circulated before the meeting.

**RESOLVED:** That the end of year accounts summary and the bank reconciliation are approved and accepted, and that the Responsible Financial Officer should now start to complete the Annual Governance and Accountability Return to be brought forward to the next meeting

**7. Arrangements for the Annual Parish Meeting and the Annual Parish Council report**

The Clerk tabled a proposed agenda for the Annual Parish Meeting to be held on Tuesday, 25 April. She reported that Mrs Julie Greenslade had been asked if she would give a short talk on the activities of the Community Support Organisation based at Hawes. She had not yet received a reply, but had included the talk on the draft agenda. The Clerk also tabled the draft Annual

Report, and the Chairman read out her proposed introduction. The minutes of the previous Annual Parish meeting, held on Tuesday, 3 May 2022 were considered

**RESOLVED:** That the agenda for the meeting is approved, depending on Mrs Greenslade's reply, that the Annual Report is approved with a few amendments, and that no further action is required regarding the minutes of the meeting held in 2022. Also that the next Newsletter should include the agenda for the meeting (see also Item 9 below)

#### **8. Planning application R/54/101G at Sorrelsykes Farm, West Burton**

Councillors considered a planning application for the installation of an above-ground slurry store and an underground reception pit at Sorrelsykes Farm, West Burton.

**RESOLVED:** That the Clerk should reply that the Council has no objection to make to this application.

#### **9. Preparation for the Coronation celebration and the May Fair**

The Clerk reported that Union Jack paper plates, cups and paper napkins had been purchased, together with large plastic table cloths. Councillors considered what should go into a poster for the event, which Councillor Victoria Whitehead would put together. The Clerk also reported that she had investigated the type of commemoration bench which could be purchased.

**RESOLVED:** That the poster should be ready to be photocopied on 17 April ready for distribution, together with the Newsletter and details of the May Fair, to be held on Monday, 29 May. Also, that the details of the commemoration bench should be brought forward to the next meeting

#### **10. Consultation request No.6 on the new Local Plan**

Councillor Yvonne Peacock explained the background to the sixth consultation on the Local Plan which focused on village boundaries within which development would be permitted. Councillors noted that there were no such permitted areas within the boundaries of West Burton. Councillors were also informed that a meeting of the Parish Council Forum on the Local Plan, would be held on Thursday, 27 April at Bainbridge Village Hall.

**RESOLVED:** That representatives of the Council would attend the meeting at Bainbridge

#### **11. Cavey Garth**

The Clerk reported that she had had some difficulty getting through to Sanctuary Housing to ask them to re-open the blocked chimney, and to speed up the repair to 3 Cavey Garth. During the final telephone conversation she had been informed that the occupants would have to contact Sanctuary Housing directly to get the chimneys unblocked, but that repairs to 3 Cavey Garth were in hand.. Councillor Yvonne Peacock suggested that the Clerk should write to the Housing Officer at North Yorkshire Council to ask for assistance in resolving the matter of the chimneys.

**RESOLVED:** That the Clerk should contact North Yorkshire Council to get the details of who to write to for assistance.

#### **12. Play area**

The Council considered what repairs were required for the play area

**RESOLVED:** That the Parish Caretaker should be asked to jet wash the safety surface under the swings

#### **13. Items for the Newsletter**

Councillors considered items which should be included in the Newsletter in addition to the items already approved above.

**RESOLVED:** That the Clerk should duly note the additional items.

#### **14. Request for the scattering of ashes**

The Clerk tabled a request she had received from a former resident of the Village for the ashes of his late wife to be scattered on land owned by the Council.

**RESOLVED:** That the Clerk should contact the former resident to say that the Council has no objection to make to his request

#### **15. Invoices**

A cheque for the following invoice was signed.

- Yorkshire Local Councils Association - £134.00

#### **14. Notice of meetings and reports of meeting attended**

Councillors noted the dates of future meetings and reports of meetings attended, particularly a meeting on climate change that had been attended by the Chairman.

#### **15. Items for the next agenda**

**RESOLVED:** That in addition to any matters mentioned above, there were no other items which should be included on the next agenda

There being no further business, the meeting closed at 9.50 pm

Date of the next meeting, **Tuesday, 2 May 2023 at 8.00 pm** in the Village Hall.

Chairman: *Jo Ritchie*

Date: 2 May 2023